**Curriculum Vitae**



**Please add your Head and shoulders photo here**

**Recruitment Consultant**

**Annelize Vorster**

Contact Number: 082 871 4244

E-mail Address: Annelize@jobs4all.co.za

|  |  |
| --- | --- |
| **Position Applied For** | ????? |
| **Introduction** | ????? |
| **Personal Information**  Name and Surname  Age  Identity Number  Address  Geographical Areas Willing to Work In  Citizenship  Country of Birth  Gender  Home Language  Other Languages  Ethnic Group  Driver’s License  Own Vehicle  Disability  Criminal Record  Dependents  Health  Vaccinated (Covid)  Marital Status | ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ????? |
| **High School**  Institution Name  Grade Obtained  Year Obtained  Subjects | ?????  ?????  ?????  ????? |
| **Tertiary Education**    Institution Name  Qualification obtained.  Year Obtained  Institution Name  Qualification obtained.  Year Obtained  Institution Name  Qualification obtained.  Year Obtained  Institution Name  Qualification obtained.  Year Obtained  Institution Name  Qualification obtained.  Year Obtained  Institution Name  Qualification obtained.  Year Obtained | ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ????? |
| **Courses**  Institution Name  Qualification Obtained  Year Obtained  Institution Name  Qualification Obtained  Year Obtained  Institution Name  Qualification Obtained  Year Obtained  Institution Name  Qualification Obtained  Year Obtained  Institution Name  Qualification Obtained  Year Obtained  Institution Name  Qualification Obtained  Year Obtained | ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ?????  ????? |
| **Achievements** | ????? |
| **Professional Registration**  Institution Name  Description of Registration  Registration Number  Institution Name  Description of Registration  Registration Number | ?????  ?????  ?????  ?????  ?????  ????? |
| **Employment**  Company Name  Industry of Company  Starting Date and End Date of Employment  Position  Duties  **Projects**  Project Name  Project Description  Project Name  Project Description  Project Name  Project Description  **Machinery/Equipment Worked On**  **Reason for Wanting to Leave** | ?????  ?????  ????? - ?????  ?????  ?????  ?????  ?????  ?????  ?????  ????? ?????  ?????  ?????  ????? |
| Company Name  Industry of Company  Starting Date and End Date of Employment  Position  Duties  **Projects**  Project Name  Project Description  Project Name  Project Description  Project Name  Project Description  **Machinery/Equipment Worked On**  **Reason for Leaving** | ?????  ?????  ????? - ?????  ?????  ?????  ?????  ?????  ?????  ?????  ????? ?????  ?????  ?????  ????? |
| Company Name  Industry of Company  Starting Date and End Date of Employment  Position  Duties  **Projects**  Project Name  Project Description  Project Name  Project Description  Project Name  Project Description  **Machinery/Equipment Worked On**  **Reason for Leaving** | ?????  ?????  ????? - ?????  ?????  ?????  ?????  ?????  ?????  ?????  ????? ?????  ?????  ?????  ????? |
| Company Name  Industry of Company  Starting Date and End Date of Employment  Position  Duties  **Projects**  Project Name  Project Description  Project Name  Project Description  Project Name  Project Description  **Machinery/Equipment Worked On**  **Reason for Leaving** | ?????  ?????  ????? - ?????  ?????  ?????  ?????  ?????  ?????  ?????  ????? ?????  ?????  ?????  ????? |
| Company Name  Industry of Company  Starting Date and End Date of Employment  Position  Duties  **Projects**  Project Name  Project Description  Project Name  Project Description  Project Name  Project Description  **Machinery/Equipment Worked On**  **Reason for Leaving** | ?????  ?????  ????? - ?????  ?????  ?????  ?????  ?????  ?????  ?????  ????? ?????  ?????  ?????  ????? |
| Company Name  Industry of Company  Starting Date and End Date of Employment  Position  Duties  **Projects**  Project Name  Project Description  Project Name  Project Description  Project Name  Project Description  **Machinery/Equipment Worked On**  **Reason for Leaving** | ?????  ?????  ????? - ?????  ?????  ?????  ?????  ?????  ?????  ?????  ????? ?????  ?????  ?????  ????? |
| Company Name  Industry of Company  Starting Date and End Date of Employment  Position  Duties  **Projects**  Project Name  Project Description  Project Name  Project Description  Project Name  Project Description  **Machinery/Equipment Worked On**  **Reason for Leaving** | ?????  ?????  ????? - ?????  ?????  ?????  ?????  ?????  ?????  ?????  ????? ?????  ?????  ?????  ????? |
| Company Name  Starting Date and End Date of Employment  Position | **Detailed precious employment history available on request**  ?????  ????? - ?????  ????? |
| Company Name  Starting Date and End Date of Employment  Position | ?????  ????? - ?????  ????? |
| Company Name  Starting Date and End Date of Employment  Position | ?????  ????? - ?????  ????? |
| Company Name  Starting Date and End Date of Employment  Position | ?????  ????? - ?????  ????? |
| Company Name  Starting Date and End Date of Employment  Position | ?????  ????? - ?????  ????? |
| Company Name  Starting Date and End Date of Employment  Position | ?????  ????? - ?????  ????? |
| **Computer Literacy** | ?????  Please list all Programs you can work on |
| **Current Salary / Last Earned Salary (CTC)**  **Notice Period**  **Required Salary** | ?????  ?????  ????? |
|  | **References Available on Request** |